

## When do you need a PERMIT?

Permits are required for all construction and most electrical, plumbing and mechanical work. Permits required include:

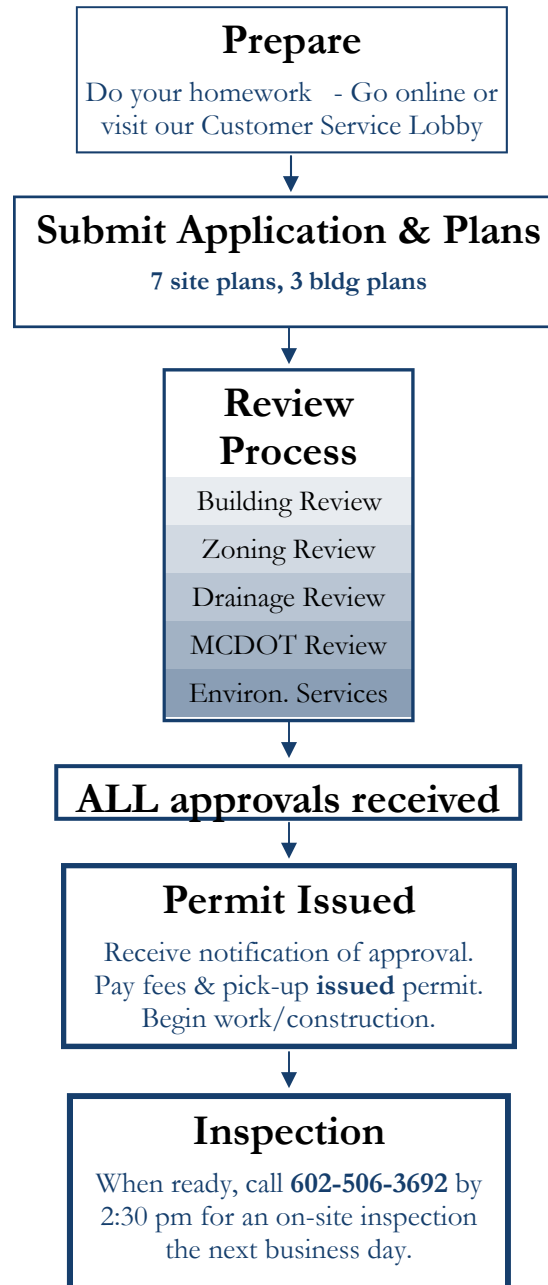
- **Additions & Alterations** - (bedrooms, bathrooms, family rooms)
- **Residential Work** - (decks, garages, ALL type of fences, culverts, water heaters, fireplaces, pools & pool barriers, patio enclosure, etc.)
- **Grading**
- **Electrical work**
- **Plumbing**
- **Mechanical (HVAC)**
- **Gas Lines**
- **Propane Tanks**
- **Water Tanks**
- **Demolition**

To be sure, always check with our office at  
**602-506-3301** or online at  
[www.maricopa.gov/planning](http://www.maricopa.gov/planning)



## What is the PERMIT process?

The following graphic is designed to provide a general overview of the building permit process.



**Note:** Permit valid 180 days from issuance or last inspection.

## Protect Your Investment



## Helpful Hints

- Have an Official Recorded Deed.  
[www.recorder.maricopa.gov](http://www.recorder.maricopa.gov) 602-506-3535
- Verify the property's parcel number.
- [www.maricopa.gov/assessor](http://www.maricopa.gov/assessor) 602-506-3406
- Fully describe ALL work being done on the application. Include complete contact info names, addresses, phone, fax, email. Provide clear directions to the property.
- Have septic documentation if applicable.
- Prepare detailed Site Plan. See sample Site Plan outlining requirements on the website [www.maricopa.gov/planning](http://www.maricopa.gov/planning)
- Depending on your project and location, plans prepared and stamped/sealed by a qualified engineer may be required.

[www.maricopa.gov/planning](http://www.maricopa.gov/planning)